Macintosh Installed Client

1. ────────────────────────────────

Create, Edit, Remove Headers and Footers

Previously

Any Headers/Footers (H/F) created in the Windows client or www.kurzweil3000.com was recognized in the Mac client. The H/F would or would not be read based on the preferences set in the Mac client. However, there was no option to add or edit H/F in the Mac client.
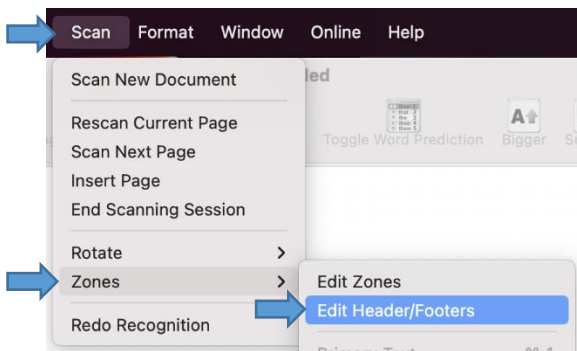
New – Create, Edit, Remove

Any changes made in the Mac client will prompt a save page when document is closed
All changes are interoperable with Web and PC client versions.
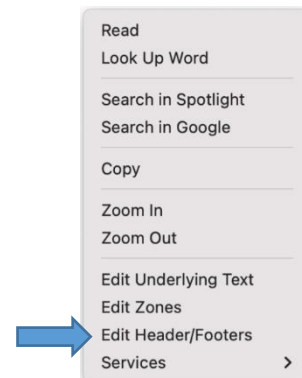
Open

Through the Menu   or   **In the document**

Click 'Edit Header/Footers**'**

Command + click or Double click
to open the contextual menu
Click 'Edit Header/Footers'

NOTES:

- Once activated the document will gray out with any previously tagged H/F showing in white with a peach border.
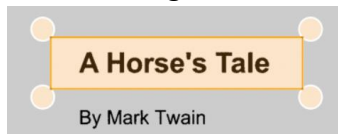

- If there are no previously created H/F the whole document will be grayed out.

To Select / Activate

Click in the white rectangle.

The color with change and circles will appear at each corner.
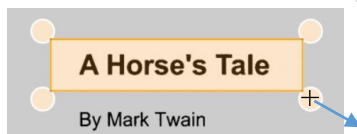

Create New H/F

Use crosshair cursor to draw a rectangle around the desired area

The new H/F will appear active

To Resize

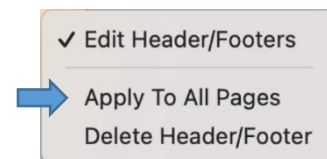Place Crosshairs cursor in a corner, click and drag.

Apply to All Pages

Command + click or double click to bring up contextual menu
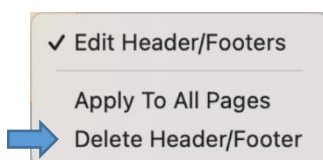
Click 'Apply To All Pages'
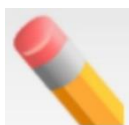
Apply to each H/F individually

Delete a H/F

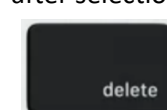Deleting a H/F can be done through your most comfortable method:
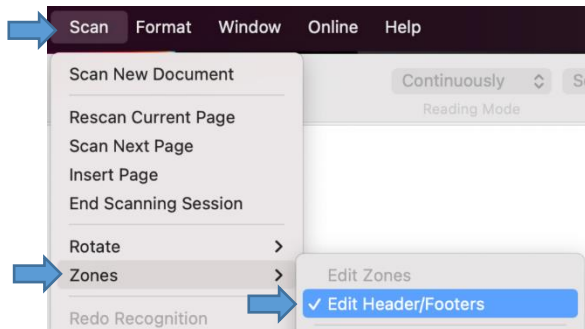
Contextual Menu	Eraser tool	The delete key after selection.

Close Header/Footer tool

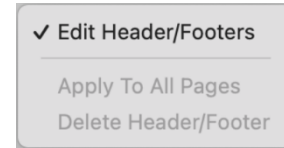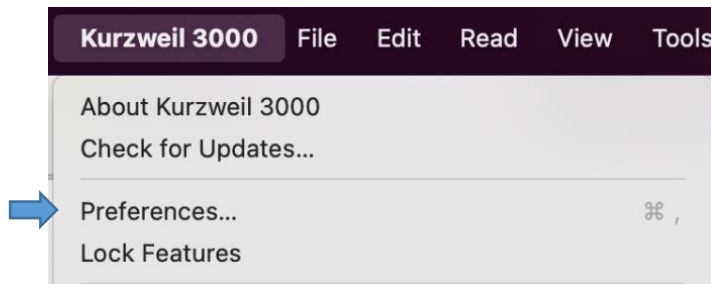|	**Through the Menu**	**or**	**In the document**
	Uncheck 'Edit Header/Footers'		Command + click - or - Double click to open the contextual menu
			Uncheck 'Edit Header/Footers'

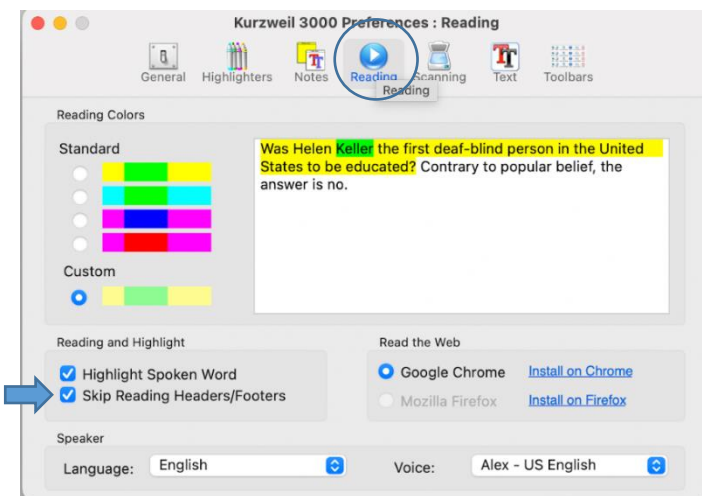**Setting Preferences**

In the Menus select Preferences

In 'Reading' menu select or deselect 'Skip Reading Headers/Footers'

NOTES:

IF 'Skip Reading Headers/Footers' option is selected:
- H/F will not be read in the document.
- Text in H/F can still be highlighted & extracted
- Bubble Notes placed in H/F will not read if the 'Skip' option is active.
  - To Read these notes, manually select them.
- Text in H/F will not be added to Audio file (to add it to audio deselect 'skip')
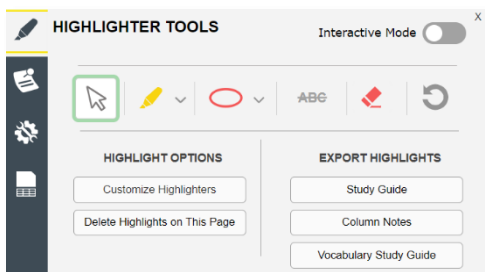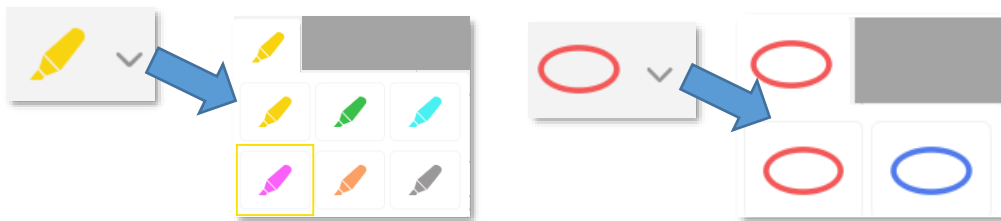- Look up can still be used to find definitions

Kurzweil3000.com

2.

Updated Highlighter Menu
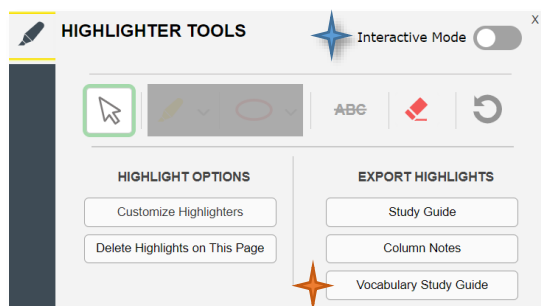
New Features / interface

Mimics web browser extension menu

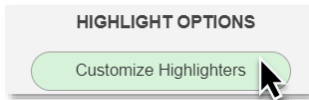Each highlighter option is now in a dropdown to condense the menu size

- All other functions have their own buttons
- Interactive Mode has been added
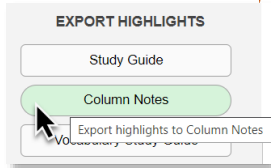- Extract to Vocabulary Study Guide moved to this menu

Button Selection

When the cursor moves over a button it will change shape and color.

Hovering over the will bring up additional information.

www.kurzweil3000.com

2A.

Interactive Highlighter mode

FEATURES/ INTERFACE
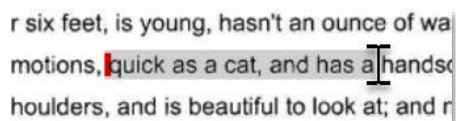
Mimics interactive mode on browser extension

Activate

Toggle on/off to activate interactive highlighters

Add a Highlight

1. Use cursor to select area to highlight

2. Click on color from popup menu

Delete a Highlight

    Hover over the highlight to be deleted.

    Click on the x that pops up

This document is meant only a
the Kurzweil Education website

Leave Highlighter tool

    Press Esc
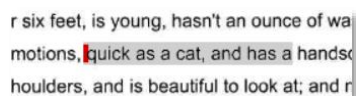
      Or

    Click on the standard cursor icon   to leave the highlight function.

NOTE:

    Highlight color varies between image and text documents

        Image - gray   Text - blue

r six feet, is young, hasn't an ounce of wa

motions, quick as a cat, and has a hands

houlders, and is beautiful to look at; and r

astronauts who will venture around the Moon